

WINNS Security Services Ltd.

LONE WORKING POLICY - GENERAL STATEMENT

Winn's Security Services Ltd (the Company) is committed to the duties towards lone workers, under the terms of the Health and Safety at Work Act 1974(HSW Act) and the Management of Health and Safety at Work (MHSW) Regulations 1999, so far as is reasonably practicable.

Our **Director Alan Davies** is ultimately responsible for fulfilling this commitment. **John Dowler** has been appointed as our in-house **Health & Safety Manager** who will provide or obtain the necessary competent health and safety management input to the Company.

We also fully accept our responsibility for other persons who may be affected by our activities.

It is the duty of management to ensure that adequate resources are made available for lone workers to ensure our statutory obligations will be fulfilled and that all processes and systems of work are designed to take account of health and safety and are properly supervised at all times.

Each employee and person otherwise engaged in a lone working environment by our company will be given such information, instruction and training as is necessary and we will consult with all such people and encourage feedback from them so that we can jointly enable the safe performance of all lone working activities.

Every employee engaged by our company must support and fully co-operate with the company (including following the standards, procedures and guidance set out in the company documents mentioned below*) to enable all statutory duties to be complied with

The successful implementation of this policy requires total commitment from every type and level of employee and otherwise contracted person working for our company. Our clients and other parties, where appropriate, have the same legal obligation to ensure that our company, our staff and our other representatives are aware of and understand site specific health, safety and welfare policies, arrangements and procedures, including lone working, with which we are required to comply.

Each individual at work has a legal duty to take reasonable care of his or her own health and safety, and for the safety of other people who may be affected by his or her acts or failure to act.

*Full details of our company's organisation and arrangements for lone working will be set out in separate documents held at our office and where appropriate, at each location where our services are provided e.g. in the form of Method Statements, Project / Job instructions, Specifications, etc. and associated Risk Assessments.

This policy and the output from the systems supporting its implementation will be periodically monitored to ensure that our commitments are met and our objectives are achieved. This policy, our arrangements and supporting documented systems will also be reviewed and, if necessary, revised annually and when appropriate, in the light of legislative or organisational and work practice changes whenever these arise.